

# LAWTRAC



## WHAT OUR CLIENTS SAY ABOUT LAWTRAC

"A very cost-effective solution... Phenomenal services and support. Just fantastic."

United Technologies Corporation

"The most noticeable cost savings have been associated with outside counsel collaboration and the efficiency, time savings, and productivity that result from the collaborative process."

KONE Corp.

"Putting a tracking mechanism in place made the difference in where we were going as a department."

American Bar Association

Lawtrac enables your legal department to be the best-run function in your organization. By consolidating all critical legal functions and integrating with your daily technologies and processes, Lawtrac provides the single source of truth for your legal department.

## EASY

- Implement quickly and administer simply
- Sustain the flow of productivity
- Require no additional technical resources

## FAST

- Access add-on modules instantly
- Adopt quickly using the intuitive interface
- Increase ROI with rapid time to value

## POWERFUL

- Configure to fit your best practices
- Expand easily via add-on modules
- Analyze with robust out-of-the-box reports

## CAN YOUR SYSTEM...

- ☒ offer matter management, contract management, e-Billing, legal hold, and document management on one integrated platform?
- ☒ provide complete visibility into matter and spend management data out-of-the box, on day one?
- ☒ facilitate collaboration between the legal department and other business units through a self-service portal?

**LAWTRAC CAN!**



# LAWTRAC

## MATTER MANAGEMENT

Increase legal staff efficiency by 5-10% with flexible legal matter management software at the hub of your operations

- Access all matter information easily
- Speed efficiency gains with a modern and intuitive user interface for high user adoption
- Structure each matter to fit your practice group
- Generate reports quickly and easily with vast library of standard reports

## CONTRACT MANAGEMENT

Improve collaboration with business users through end-to-end contracts lifecycle management

- Review, compare, and track contracts with centralized document management
- Check for updates simply and easily
- Track key dates and send automated notifications

## E-BILLING

Reduce expenses by more than 5% with automatic invoice review, vendor management, and rate negotiation structure

- Set matter budgets at any time
- Eliminate virtually all billing disputes
- Notify invoice reviewers and approvers automatically

## LEGAL HOLD

Mitigate litigation risk while saving attorney time

- Record crucial, auditable data
- Notify custodians automatically
- Monitor compliance with reminders sent periodically through Legal Hold
- Increase efficiency by managing holds in the system of record

## DOCUMENT MANAGEMENT

Store documents in a central repository and link to matters

- Index documents fully as soon as they are uploaded
- Allow users instant search capability
- Control versions automatically
- Check-in/check-out capability

## SELF-SERVICE PORTAL

Break down boundaries between business partners and the legal department

- Support accurate, consistent, and timely transactional work and updates
- Access relevant information instantly when a contract is submitted
- Provide business units access to the information they need